

Tuesday, December 04, 2018

Minutes of the meeting of the Sewage Commission held on December 4, 2018 in the boardroom of the Comox Valley Regional District offices located at 550B Comox Road, Courtenay, BC commencing at 1:15 pm.

## MINUTES

### Present:

#### **Members:**

M. Swift	Town of Comox
D. Frisch	City of Courtenay
D. Guerard	CFB Comox
K. Grant	Town of Comox
R. Arnott	Town of Comox
W. Morin	City of Courtenay
D. Hillian	City of Courtenay

#### **Staff:**

R. Dyson	Chief Administrative Officer
B. Dunlop	Corporate Financial Officer
S. Smith	General Manager of Planning and Development Services
M. Rutten	General Manager of Engineering Services
J. Warren	General Manager of Corporate Services
J. Martens	Manager of Legislative Services
L. Dennis	Legislative Services Assistant

### APPOINTMENT OF PRESIDING MEMBER:

James Warren, General Manager of Corporate Services called the meeting to order at 1:15 pm and requested a resolution to appoint an acting chair for the meeting as the election of the chair and vice-chair will occur at the first meeting in January of 2019 in accordance with the procedures outlined in Bylaw No. 650 being "Sewage Commission Bylaw, 1983".

D. Hillian/R. Arnott: THAT Director Frisch be appointed as the acting chair for the December 4, 2018 meeting of the Sewage Commission.

Carried

Director Frisch assumed the role of acting chair at 1:18 p.m.

### RECOGNITION OF TRADITIONAL TERRITORIES

The Acting Chair acknowledged that the meeting was being held on the unceded traditional territory of the K'ómoks First Nation.

### REPORTS:

#### **ORIENTATION - SEWAGE COMMISSION**

M. Rutten, General Manager of Engineering Services, M. Imrie, Manager of Wastewater Services, C. Wile, Manager of External Relations, and C. Gore, Manager of Capital Projects, presented information regarding

the Comox Valley Sewerage Service, the Liquid Waste Management Plan, communications and public engagement and the sewage service capital projects.

D. Hillian/W. Morin: THAT the orientation presentation regarding the utilities governance study be deferred to the January 15, 2019 Sewage Commission meeting.

Carried

**WORK PLAN TO ADVANCE SERVICE NEGOTIATIONS WITH THE COMOX VALLEY SEWAGE COMMISSION**

W. Morin/R. Arnott: THAT the report dated September 20, 2018 regarding a work plan to address those items identified by the Comox Valley Sewage Commission (Sewage Commission) as requiring further review prior to a final decision being made on the provision of service to Baynes Sound-Denman/Hornby Islands (Electoral Area A) be deferred to the January 15, 2019 Sewage Commission meeting.

Carried

**TERMINATION:**

K. Grant/R. Arnott: THAT the meeting terminate.

Carried

Time: 2:00 p.m.

Confirmed by:

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David Frisch  
Acting Chair

Certified Correct:

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Jake Martens  
Manager of Legislative Services

Recorded By:

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Lisa Dennis  
Recording Secretary

These minutes were received by the Comox Valley Regional District board on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.